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Administrative and budgetary aspects of the financing of the United Nations peacekeeping operations

Review of the methodology for rates of reimbursement to troop-contributing countries

Report of the Secretary-General

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Summary

In its resolution 59/298 of 22 June 2005 the General Assembly requested the Secretary-General to submit a comprehensive report on the rates of reimbursement methodology and decided to review the daily allowance for troops. Resolution 55/274 of 14 June 2001 provided guidance for the methodology, including general principles of simplicity, equity, transparency, comprehensiveness, portability, financial control and audit and confirmed delivery of specified services. General Assembly resolution 59/298 reiterated its request for that guidance and stressed that the new methodology to be prepared by the Secretariat should fully address the guidance.

The proposed methodology, fully addressing the guidance, consists of four phases: survey design, data collection, data analysis and the reporting phase. The four phases of the methodology define the survey process. The survey design phase covers periodicity, population and modes of dissemination of the survey. The data collection phase determines the cost components of the survey and the actual questionnaire to be sent to the population; it also covers the design of the portfolio of evidence for the collected data. The data analysis phase defines the response rate that would yield representative data on costs of countries contributing troops to peacekeeping, technical details on the calculation of the so-called absorption factor that is used to analyse the cost data and the presentation (level of aggregation) of the actual rates of reimbursement. The reporting phase describes how the outcomes of the data analysis would be conveyed to the General Assembly, to enable fully informed decisions concerning rates of reimbursement.

The actions to be taken by the General Assembly are set out in section IV of the present report.

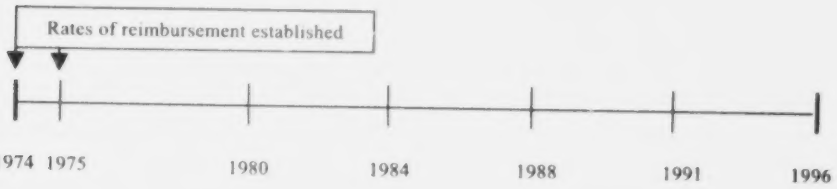
I. Introduction

1. The standard rates of reimbursement for troop-contributing countries were initially established by a decision of the General Assembly at the 2303rd plenary meeting of its twenty-ninth session, on 29 November 1974. Those standard rates, which became retroactively effective on 25 October 1973, were established to compensate for the pay and allowances of all troops and for supplementary payment for a limited number of specialists contributing to peacekeeping.

2. The Assembly, at the 2440th plenary meeting of its thirtieth session on 15 December 1975, furthermore approved the principle of reimbursing troop-contributing countries for the usage factor for personal clothing, gear and equipment, including personal weaponry, issued to their troops for service in peacekeeping.

3. The rates of reimbursement have been reviewed by the Secretariat nine times since 1974, and altogether five surveys have been conducted, as presented in figure I below. The first review in 1977 was based on cost data submitted by the troop-contributing countries to the Secretary-General in support of their request for an increase in the standard rates of reimbursement for pay and allowances (see A/32/339, para. 17). Subsequent reviews have resorted either to surveys conducted by the Secretariat or to extrapolation of the data from the previous surveys.[1]

Figure I
Surveys on the rates of reimbursement



4. The reviews, resulting in reports to the General Assembly, described the cost data of troop-contributing countries that provide troops to peacekeeping operations. The cost data of each troop-contributing country was summarized as an average cost of one peacekeeper per month, and the average cost was then compared with the rate of reimbursement per one peacekeeper per month. As a result of that comparison, an absorption factor for each country was derived; the absorption factor demonstrated to what extent the standard rates of reimbursement covered the costs of troop-contributing countries deploying troops to peacekeeping.[2] See paragraphs 51 to 56 of the present report for a more detailed description of the concept of absorption factor.

5. In the reports referred to in the above paragraph, the Secretary-General made recommendations to the Assembly as to whether the change in the average overall absorption factor of the troop-contributing countries seemed to warrant a change in the rate of reimbursement. The surveys carried out in 1984 and 1988 resulted in a recommendation of maintaining the existing rate; the review in 1977 and the surveys in 1980 and 1991 resulted in an increase in the rate, which was approved by the Assembly as shown in table 1 below. The 1996 survey showed an increase in the average overall absorption factor, which appeared to warrant an upward adjustment.

An increase was not, however, recommended by the legislative bodies, mainly owing to problems in the reliability and validity of the collected data on which the review was based.[3] Instead, in 2001 and 2002 an increase of 2 per cent was approved by the General Assembly on an interim and ad hoc basis.

Table 1
Standard rates of reimbursement

Cost component of rate of reimbursement	*Effective date*						
	October 1973	*December 1975*	*October 1977*	*December 1980*	*July 1991*	*July 2001*	*January 2002*
Pay and allowances	500	500	680	950	988	1 008	1 028
Supplementary pay for specialists (25 per cent of logistic contingents and 10 per cent of other contingents)	150	150	200	280	291	297	303
Usage factor for personal clothing, gear and equipment	—	65	65	65	65	66	68
Usage factor for personal weaponry	—	5	5	5	5	5	5

6. In addition to the rates of reimbursement (table 1) that are paid to the Governments of troop-contributing countries, a daily allowance, a payment made directly to troops on the ground, has been in place since 1956. The daily allowance was meant to cover incidental personal requirements of troops serving in the First United Nations Emergency Force.[4] The rate, initially set at $0.86 per peacekeeper per day, has been unchanged at $1.28 per peacekeeper per day since 1974, in the absence of a methodology to carry out a review.

7. In paragraph 10 of its resolution 59/298 of 22 June 2005, the Assembly requested the Secretary-General to submit a comprehensive report on the rates of reimbursement methodology.[5] In that same resolution the Assembly also decided to review the daily allowance for troops at its resumed sixtieth session.

8. The present report describes, in paragraphs 9 to 74, the proposed methodology for rates of reimbursement, and in paragraphs 75 to 77, the proposed approach with respect to the review of the daily allowance.

II. Proposed methodology for rates of reimbursement

A. Guidance from the General Assembly

9. The General Assembly has provided guidance regarding the rates of reimbursement methodology in its resolution 55/274, paragraphs 8 and 9. Subsequently, the Assembly, in its resolution 59/298, stressed that the new methodology to be prepared by the Secretariat should fully address the guidance provided in resolution 55/274. That guidance can be summarized as follows:

- The General Assembly decided that the future rate of reimbursement for troop costs should be based on new survey data that is representative of the costs

incurred by about 60 per cent of countries that have contributed troops to peacekeeping operations.

- The Assembly requested that the data for the survey identify the common and essential additional costs from existing troop levels related to personnel that were incurred by troop-contributing countries due to their participation in United Nations peacekeeping operations, including the establishment of a standard vaccination package and identification of mission-specific vaccines and mission-specific medical and biochemical examinations, using the data available from the World Health Organization and the United Nations Children's Fund, that could be liable for reimbursement.

- The Assembly also requested that the methodology ensure that no double payment be made with respect to reimbursement between the various levels of self-sustainment, components of troop costs and any other allowances.

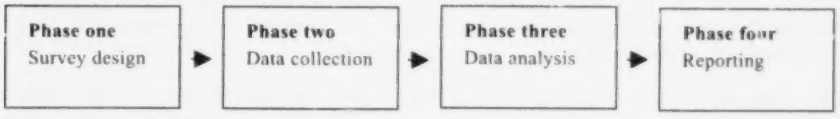
- Moreover, the Assembly requested the methodology to be driven by the general principles of simplicity, equity, transparency, comprehensiveness, portability, financial control and audit, and confirmed delivery of specified services.

10. The proposed methodology aims at addressing the above-mentioned guidance.

B. Phases of the proposed methodology

11. The proposed methodology consists of the following four phases which aim at addressing the guidance of the General Assembly (see annex):

Figure 2
Phases of the methodology for rates of reimbursement



12. The four phases would define the survey process. The survey design phase would cover periodicity, population and modes of dissemination of the survey. The data collection phase would determine the cost components of the survey and would include the actual questionnaire to be sent to the population. Phase two would also cover the design of the portfolio of evidence for the collected data. The data analysis phase would, in turn, define the response rate that would yield representative data on costs of countries contributing troops to peacekeeping;[6] technical details on the calculation of the so-called absorption factor that is used to analyse the cost data; and the presentation (level of aggregation) of the actual rates of reimbursement. The reporting phase would describe how the outcomes of the data analysis would be conveyed to the Assembly, to enable fully informed decisions concerning rates of reimbursement.

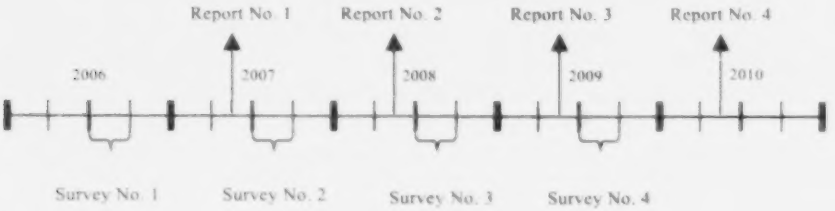
13. Of the four phases, execution of the data collection and data analysis phases would be audited by the Office of Internal Oversight Services. Audit findings, if any, would be duly reported to the Member States.

Phase one: survey design

Periodicity

14. The periodicity of the survey refers to the frequency with which the survey is conducted. In previous years reviews of the rates were carried out every four years on average, as shown in figure 1. The proposed methodology would apply a dual approach: first, in the time period from 2006 to 2009 a survey would be carried out each year, as shown in figure 3, and after 2009 surveys would be carried out at three-year intervals:

Figure 3
Timeline for the first four yearly surveys



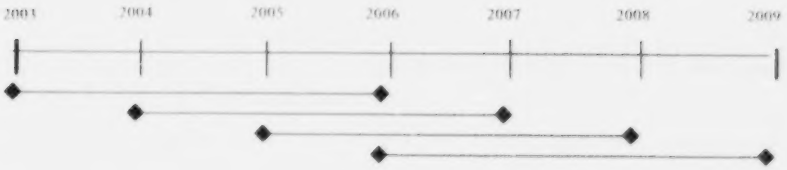
15. The first survey, proposed for 2006, would be used to establish an empirical baseline for the consecutive reviews. The survey data collected in the previous survey in 1996 cannot be used as a baseline. This is mainly due to the changes in the questionnaire of the proposed methodology compared to the 1996 survey, as well as the fact that the cost data gathered in the 1996 survey was somewhat problematic, as pointed out in paragraph 5 of the present report. The following three yearly surveys — in 2007, 2008 and 2009 respectively — would also be used to gain experience with the proposed methodology, which would allow the proposal of any adjustments to the Assembly, as appropriate, in a timely manner.

16. The subsequent surveys, after 2009, would be carried out at three-year intervals. The frequency would capture, within a relatively short time lag, any changes in the composition of troop-contributing countries and the trend in costs of troop-contributing countries.

Population

17. The population of the survey refers to the total number of Member States for which cost data would be solicited. In the previous reviews, the population was defined as a set of troop-contributing countries that, at a predefined date, contributed troops to active peacekeeping missions.

18. In the proposed methodology, the population for the first four annual surveys, to be carried out in 2006-2009, would be those Member States that have contributed troops during the three years preceding the survey, as reflected in figure 4 below.

Figure 4
Population of the four yearly surveys

19. After the initial four-year period, the population of the survey would be those Member States that have contributed troops between two consecutive surveys: for example, for the 2012 survey all Member States who had contributed troops during the period 2009-2012 would constitute the population of the survey.

20. The main reason for the proposed change is that the definition of the population, which is broader than the one used in the previous surveys, would ensure representative data. The proposed methodology implies that rather than taking a sample of troop-contributing countries at a single predefined date to represent the entire population between the surveys, the population includes all troop-contributing countries who have contributed troops between surveys.[7]

The questionnaire and its dissemination

21. The questionnaire refers to the design of individual survey questions and corresponding instructions to be sent to the troop-contributing countries. In the previous reviews, a questionnaire (in English) was sent through the permanent missions of the Member States to the home country. The questionnaire included brief instructions.

22. In the proposed methodology, the questionnaire would continue to be distributed through the permanent missions. However, the questionnaire and the instructions would be available in all official languages, and in addition to hard copies, electronic copies would also be sent out. Moreover, at the time of the issuance of the questionnaire to Member States, the Secretariat would establish a help desk, including an e-mail address (PFDmailbox@un.org), in case any further clarification was needed.

23. Details of the individual questionnaire sheets are described in paragraphs 30 to 46 of the present report, in connection with the cost components to be included in the proposed methodology.

Phase two: data collection

Cost components: overall

24. The previous surveys collected data in terms of a range of cost components that have evolved over time. For all reviews since 1977, data on pay and allowances and on personal gear and equipment, including personal weaponry, has been collected. For the 1996 survey, data was also collected on predeployment medical costs, travel costs, peacekeeping training costs and on indirect insurance and administrative costs.

25. The proposed methodology would collect data on cost components (table 2) that approximate a common basket of goods and services that would reasonably well describe the costs of Member States for contributing troops to peacekeeping.

Table 2
Cost components of the proposed methodology

Cost component
Pay and allowances, including specialist pay
Personal clothing, gear and equipment (usage factor)
Personal weaponry (usage factor)
Predeployment medical costs
Travel costs

26. The previous report of the Secretary-General on the methodology for the rates of reimbursement (A/57/774) proposed, in addition to the components in table 2, inclusion of the post-deployment medical and peacekeeping-related training costs as cost components in the rate of reimbursement methodology. However, as can be seen from the table, the proposed methodology excludes those two components.

27. The reasons for excluding the post-deployment medical costs are twofold. Firstly, the United Nations already includes provisions for medical services during the deployment of the troops to peacekeeping: provisions are included in individual mission budgets for self-sustainment as well as for death and disability. The self-sustainment (paid to the Governments of troop-contributing countries for their services) includes medical services for peacekeepers in the mission area, whereas death and disability provisions compensate for injury, illness and death attributable to service in peacekeeping missions. In particular, illness that is medically certified as a result of service in peacekeeping is reimbursable by the United Nations through claims. Secondly, post-deployment medical examinations are not a standard practice for many troop-contributing countries; inclusion of the post-deployment medical examination as a cost component would therefore entail excessive reimbursement in some cases.

28. The exclusion of peacekeeping training from the cost components is partly based on an argument similar to that for post-deployment medical costs: substantive peacekeeping training is increasingly covered through the support account and, as part of mission budgets, through mission training cells. Moreover, no equal basis for identical services can be found: the scope of predeployment training is a national decision of each Member State and varies widely among troop-contributing countries. Hence, the costs of predeployment training cannot be reliably identified through a survey. It should also be noted that predeployment training would enhance capabilities that could benefit national armies in other operations, in addition to participation in peacekeeping.

29. The proposed methodology includes questionnaire sheets for each of the cost components presented in table 2, including guidelines for filling in the forms, as explained in paragraph 22 of the present report. In the questionnaire sheets all cost data is requested in national currencies. The proposed methodology would convert

those data to United States dollars by using the United Nations rates of exchange at the same date the survey is sent out to troop-contributing countries.[8]

Cost components: pay and allowances (troops)

30. Previous surveys collected data on pay and allowances as a sample of troops contributed to peacekeeping by a Member State. Each troop-contributing country included in the questionnaire pay and allowance data that reflected the costs of the troops actually deployed on a peacekeeping mission to which the country had deployed most troops at a predefined date. Troop-contributing countries were asked to present those costs against military ranks that were defined and standardized by the Secretariat.

31. The proposed methodology would use the questionnaire sheets presented in the addendum to the present report. The sheets ask for data on pay and allowances based on the most recent approved pay scale of a troop-contributing country, in terms of that country's own rank structure. Furthermore, the questionnaire asks for the number of personnel within each rank in a motorized infantry battalion and for the number of personnel within each rank in an enabling unit (engineering company), as they are typically formed in the respective home country.

32. The main reasons for those changes are, firstly, that a sample of deployed troops (by standard ranks and number of personnel within each rank as deployed to the field) at a predefined date would not be representative of all troops deployed during the three-year time period in between the surveys. Secondly, the rank structure of troop-contributing countries is not always well represented in the standardized rank structure. The use of the standard rank structure could result in misinterpretation of data owing to the need to translate the pay scale data of a troop-contributing country to reflect the standard rank structure.

Cost components: pay and allowances (formed police units)

33. The previous surveys did not collect data on formed police units, and no separate rates of reimbursement have been established for those units. The General Assembly, in its resolution 55/274, requested that troops, formed civilian police units and staff officers serving in United Nations peacekeeping operations be reimbursed on an equal basis for identical services.

34. The proposed methodology would include questionnaire sheets on formed police, in addition to those on military personnel pay and allowances. The data on the formed police units would be collected by using an approach similar to the one defined above for the troops. The data collected in the first survey in 2006 would be described in the corresponding report to the Member States. That data would enable the Assembly to confirm or adjust the current practice of reimbursing formed police at the same reimbursement rate as infantry. The specific questionnaire sheets are presented in the addendum to the present report.

Cost component: specialist pay (troops and formed police units)

35. As described in paragraph 1 of the present report, the concept of specialist pay was introduced in 1974, together with establishment of the initial rates for pay and allowances. Initially, specialist pay was introduced to overcome a problem in the availability of reliable data on pay and allowances of high ranks.[9] In the later

surveys, data on pay and allowances of the high ranks was, however, included in the data while no separate data on pay and allowances of specialists or on number of specialists was collected.

36. With the proposed methodology, the data on pay and allowances of the infantry battalion, the enabling unit and formed police units are expected to include specialists, both in the pay and/or allowance scale and in the number of personnel within each rank.

37. The reason for not including specialists as a separate group in the questionnaire is that the definition of "specialist" varies considerably among troop-contributing countries, from an actual rank in one Member State to special forces in another Member State. The data from troop-contributing countries would therefore not be comparable. Moreover, in many Member States specialists are an integral part of an infantry battalion or an enabling unit, and thus their relatively higher cost would be reflected in the increased number of higher ranks and/or in the allowances paid to specialists in the data on an infantry battalion or an enabling unit respectively.

Cost components: personal clothing, gear and equipment, including personal weaponry

38. The previous surveys collected cost data on personal clothing, gear and equipment as well as on personal weaponry: first, for items that were required by all troops and second, for items that were issued only to particular ranks. The data was also further segregated between items that were issued while in the home country and items that were issued specifically for deployment to peacekeeping.

39. The items included in the questionnaire have evolved over time. In order to address the request of the General Assembly for comprehensive information on the methodology, the proposed questionnaire would include all items of the 1996 survey, which was a combination of common items that had been included by the Member States in the three previous surveys (1996, 1991 and 1988). The questionnaire would also cover items that are included in the memorandum of understanding between the United Nations and troop-contributing countries on the terms of deploying troops to peacekeeping and exclude items that are covered in the self-sustainment and contingent-owned equipment reimbursements.

Cost components: travel

40. For travel, the previous surveys asked for costs per person for inland travel to and from the point of embarkation and disembarkation respectively. The data was requested as an average cost per peacekeeper for a specific deployment, at a predefined date for a peacekeeping mission in which the troop-contributing country had its largest deployment. In addition, costs related to the issuance of a passport or photo identification card were requested.

41. The proposed questionnaire would collect data on average cost per peacekeeper for travel to and from the point of embarkation and disembarkation respectively. As shown in the addendum to the present report, the cost data required would be based on the mode of travel and point of embarkation and disembarkation. The most typical points of embarkation and disembarkation, as defined in the memoranda of understanding between the troop-contributing countries and the

United Nations in the survey period, would be used as the basis. The costs related to issuance of a passport or photo identification card would not be requested.

42. The main reason for the change is that for many troop-contributing countries data based on a specific deployment would not be representative of all troops deployed by a Member State during the three-year time period. The cost of travel documents and identification cards would be excluded from the questionnaire owing to the varying practices of Member States and to the aim of capturing the common costs resulting from deployment of troops to peacekeeping.

43. It should be noted that even if data on travel costs have been included in the surveys, no rate of reimbursement for travel cost has been established by the Assembly. However, travel costs have been included as a cost component in the analysis. Paragraphs 58 and 59 of the present report describe how the travel costs would be dealt with in the proposed methodology as a component of the absorption factor.

Cost components: pre-deployment medical

44. The previous surveys asked for predeployment medical costs in terms of an average cost per peacekeeper for medical examinations, dental examinations and vaccinations and for X-rays and laboratory tests.

45. The proposed methodology would continue the previous practice, but would aim at gathering more structured and detailed information (see addendum). The questionnaire, prepared in line with standard medical examination procedures, aims at capturing the common and essential medical costs that are incurred by troop-contributing countries as a result of their participation in peacekeeping. This means that costs for vaccinations recommended by the United Nations for deployment to peacekeeping are to be included, with the exception of standard or childhood immunizations (including diphtheria, pertussis, tetanus and poliomyelitis) and vaccinations currently reimbursed through the submission of actual costs (including Japanese encephalitis and yellow fever). The questionnaire would not, however, include items that are attributable to specific epidemiological conditions in a peacekeeping mission: the mission and country-specific needs would be provided for in individual peacekeeping mission budgets, for example provisions for lassa fever, severe acute respiratory syndrome (SARS), and avian influenza.

46. Even if data on predeployment medical costs have been included in the surveys, no rate of reimbursement for predeployment medical costs has been established by the General Assembly, but predeployment medical costs were included as a cost component in the review of the rates. Paragraphs 58 and 59 of the present report describe how the medical costs would be dealt with in the proposed methodology as a component of the absorption factor.

Portfolio of evidence

47. The portfolio of evidence refers to supporting documents or verification of the data that has been gathered from the respondents. In previous surveys no portfolio of evidence was gathered although the suggestion was made in the report of the Secretary-General (A/9822) to support the survey data by including pay scales. However, the proposal was rejected, on the basis of the argument of confidentiality of such information.

48. The proposed methodology reinstates the earlier proposal by the Secretary-General but takes into account the confidentiality concern by proposing the inclusion of pay scales as a portfolio of evidence for the data on pay and allowances, to the extent that those data have been published and are widely available in the respective countries. In addition, the most senior finance official in ministry of defence would be requested to provide clearance for the cost data included in the entire survey. The inclusion of supporting documents and the clearance of the data would improve the validity and reliability of the data collected.

Phase three: data analysis

Response rate

49. The response rate of the survey indicates the percentage of troop-contributing countries in the population that provide information in response to being surveyed. As noted in paragraph 9 of the present report, the General Assembly requested that the future rate of reimbursement be based on survey data that is representative of costs incurred by about 60 per cent of the troop-contributing countries. The response rate for the two most recent surveys falls short of that request: in 1991 the response rate was 44 per cent, and in 1996 it was 48 per cent.

50. In that light, the proposed methodology puts forward two alternative thresholds for the response rate. The proposal would increase the probability of obtaining a valid response rate, as follows:[10]

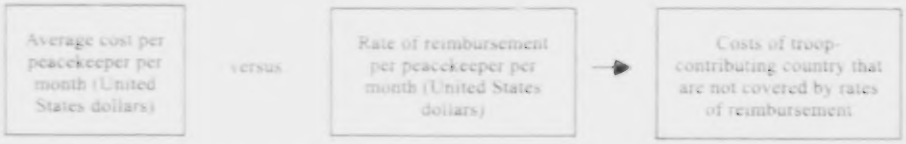
(a) Minimum response rate of 60 per cent in terms of number of troop-contributing countries; or

(b) At least 25 per cent of total troops deployed by the responding troop-contributing countries in three years prior to the survey date.

Absorption factor

51. The concept of the absorption factor, introduced in the first review of the rates, has for a single troop-contributing country focused on the following comparison for a single responding troop-contributing country:

Figure 5
Concept of the absorption factor


Average cost per peacekeeper per month (United States dollars)
versus
Rate of reimbursement per peacekeeper per month (United States dollars)
Costs of troop-contributing country that are not covered by rates of reimbursement

52. The resulting costs of the troop-contributing country not covered by rates of reimbursement were, for each country, given as a percentage, representing the extent to which the troop-contributing country covered the cost of deploying troops to peacekeeping. In other words, for a single troop-contributing country (TCC 1), the absorption factor was defined follows:

$$\text{Absorption factor for TCC } i = \left[\frac{(\text{Average cost per peacekeeper per month} - \text{Rate of reimbursement per peacekeeper per month})}{\text{Average cost per peacekeeper per month}} \right] \times 100$$

53. In previous reviews the absorption factors for individual troop-contributing countries were summarized in an average overall absorption factor. The average overall absorption factor was derived by taking the average of the individual absorption factors of troop-contributing countries, described in paragraph 52.

54. The proposed methodology would continue to utilize the concepts of the absorption factor and average overall absorption factor. The method of calculating the average overall absorption factor would, however, be modified. Instead of determining the average of the absorption factor percentages of individual troop-contributing countries, the proposed methodology defines the average overall absorption factor as follows:

$$\text{Average overall absorption factor} = \left[\frac{(\text{Average of all troop-contributing countries' cost per peacekeeper per month} - \text{Rate of reimbursement per peacekeeper per month})}{\text{Average of all troop-contributing countries' cost per peacekeeper per month}} \right] \times 100$$

55. The main reason for the proposed change is that the previous approach — by taking an average of percentages, a relative concept — produced a result that was sensitive to any extremely low or high value in the absorption factor of an individual country. Consequently, if, within the responding countries, there was one extremely high value absorption factor, but the rest fell into approximately the same range, the single extreme absorption factor had a disproportionate impact on the average overall absorption rate. The same effect applied to one single relatively low individual absorption factor of a troop-contributing country.[1] The proposed methodology would avoid this phenomenon by taking an average of the actual cost per peacekeeper per month among the troop-contributing countries and only from that average deriving the relative concept of the average overall absorption.

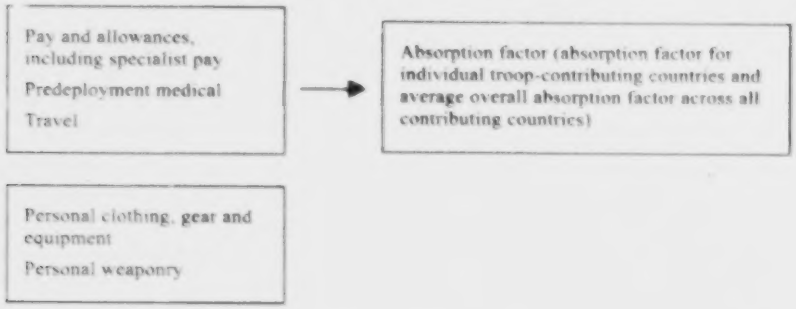
56. In the review of the rates by the Assembly, that average overall absorption would be used, as in previous reviews, both to present the overall level of absorption across troop-contributing countries and to analyse any changes in the rate between consecutive surveys.

Absorption factor: cost components

57. In previous reviews, the absorption factors did not cover all cost components described in paragraph 24, only the cost components of pay and allowances and, later, pre-deployment medical and travel costs. The costs of personal clothing, gear and equipment and of personal weaponry were excluded from the analysis. Specialist pay, as described in paragraph 35 of the present report, was included in

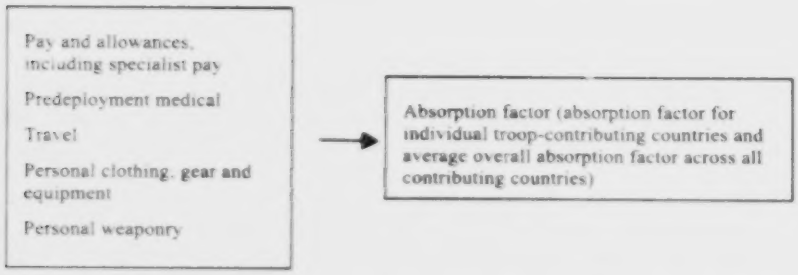
the data on pay and allowances. The coverage of the average overall absorption factor in previous reviews can be summarized as follows:

Figure 6
Cost components included in absorption factor in previous reviews


Pay and allowances, including specialist pay
Predeployment medical
Travel
Personal clothing, gear and equipment
Personal weaponry
Absorption factor (absorption factor for individual troop-contributing countries and average overall absorption factor across all contributing countries)

58. The proposed methodology would include all five cost components in the analysis:

Figure 7
Cost components included in absorption factor in the proposed methodology


Pay and allowances, including specialist pay
Predeployment medical
Travel
Personal clothing, gear and equipment
Personal weaponry
Absorption factor (absorption factor for individual troop-contributing countries and average overall absorption factor across all contributing countries)

59. The reasons for the change are threefold: firstly, the inclusion of all five cost components would improve comprehensiveness of the analysis. Secondly, the change would facilitate assessment of net average overall absorption: while the previous reviews were concerned about the absorption factor of individual cost components, the proposed methodology would look at the average overall absorption across all cost components. In other words, while previous reviews looked at average overall absorption for pay and allowances, implicitly assumed a similar change would take place for specialist pay and excluded the considerations on personal clothing, gear and equipment, the proposed methodology would look at net absorption across all cost components.[12]

Absorption factor: rates of reimbursement

60. The inclusion of all five cost components, including specialist pay, into the calculation of the absorption factor also necessitates a change in the level of

aggregation of the rates of reimbursement. The approved standard rates, in effect since January 2002, are as follows:

Table 3
Standard rates of reimbursement

Cost component	*Rates*
Pay and allowances	$1 028
Specialist pay	$303
Personal clothing, gear and equipment (usage factor)	$68
Personal weaponry (usage factor)	$5
Predeployment medical costs	-
Travel costs	-

61. In order to compare the existing rates per peacekeeper per month with the average cost per peacekeeper per month and derive an absorption factor, in the proposed methodology all four rates in table 3 would be combined as a single rate.[11]

62. Owing to the different treatment of infantry battalions and enabling units in the rates, the single rates would be constructed for an infantry battalion and an enabling unit respectively: the existing rate for infantry battalion includes a specialist allowance of $303 for 10 per cent of the troop strength, whereas the existing rate for an enabling unit includes a specialist allowance of $303 for 25 per cent of the troop strength. For each single rate, for an infantry battalion and an enabling unit respectively, two steps would be taken: (1) combination of the rate for pay and allowances with the applicable rate for specialist pay, and (2) combination of the rate for personal clothing, gear and equipment as well as the rate for personal weaponry with the rate derived in step one.

63. In the proposed methodology the single rate for the infantry battalion for one peacekeeper per month, established through the two steps, would be as follows:

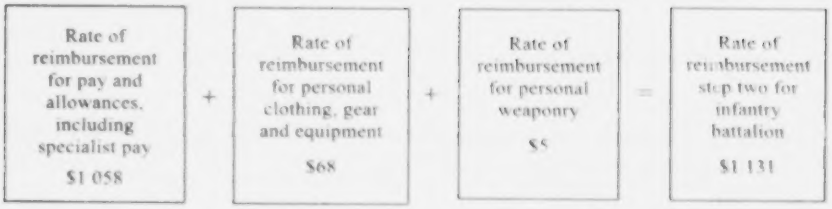
Figure 8a
Step one. Infantry battalion

Rate of reimbursement for pay and allowances $1 028	+	Weighted average of rate of reimbursement for specialists (percentage of $303)	=	Rate of reimbursement step one for infantry battalion $1 058

64. In the above step, the specialist pay of $303 is weighted by an average of non-specialists and specialists in an infantry battalion; that is, a ratio of 90 per cent of non-specialists and 10 per cent of specialists is applied ($1,028 x 90 per cent) + ($1,331 x 10 per cent), yielding a single rate of $1,058 for the infantry battalion as the outcome of step one.

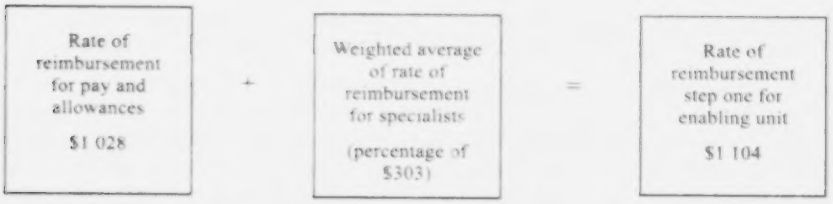
65. In step two the single rate of $1,058 would be combined with the rates for personal clothing, gear and equipment and with the rate for personal weaponry:

Figure 8b
Step two. Infantry battalion



66. In the proposed methodology, for the enabling unit the single rate for one peacekeeper per month would be as follows:

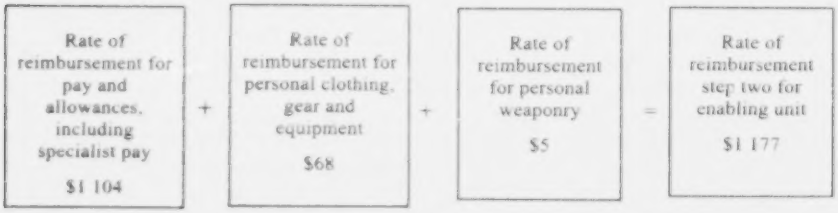
Figure 9a
Step one. Enabling unit


Rate of reimbursement for pay and allowances
$1 028
+
Weighted average of rate of reimbursement for specialists
(percentage of $303)
=
Rate of reimbursement step one for enabling unit
$1 104

67. In the above step the specialist pay ($303) is weighted by an average of non-specialists and specialists in an enabling unit; that is, a ratio of 75 per cent of non-specialists and 25 per cent of specialists is applied ($1,028 x 75 per cent) + ($1,331 x 25 per cent), yielding a single rate of $1,104 for the enabling unit as the outcome of step one.

68. In step two, the single rate of $1,104 would then be combined with the rates for personal clothing, gear and equipment and with the rate for personal weaponry, as follows:

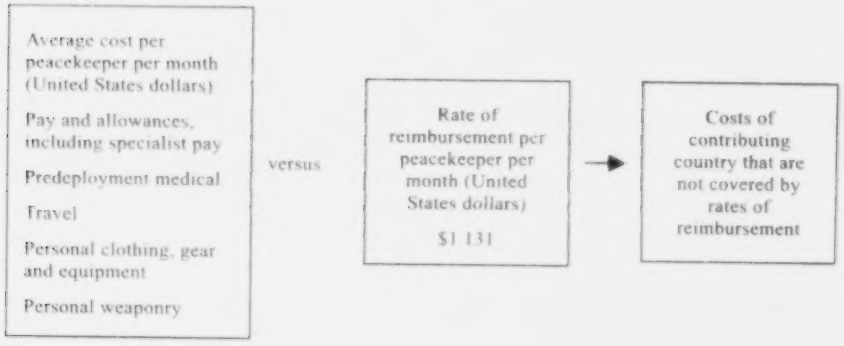
Figure 9b
Step two. Enabling unit



69. The two single rates ($1,131 and $1,177) would then enable the review of the rates and the calculation of the absorption factor for an infantry battalion and enabling unit respectively, both for each troop-contributing country, and also of the

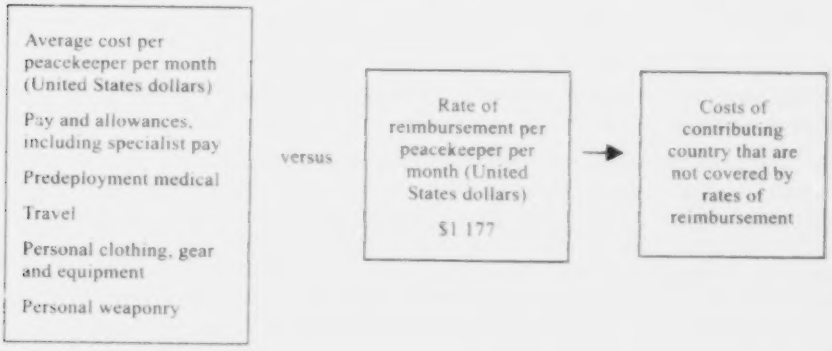
average overall absorption factor across all troop-contributing countries responding to the survey. The calculation of the absorption factor, as described in paragraph 54 of the present report, for its infantry battalions would be:

Figure 10
Absorption factor calculation for infantry battalion


Average cost per peacekeeper per month (United States dollars)
Pay and allowances, including specialist pay
Predeployment medical
Travel
Personal clothing, gear and equipment
Personal weaponry
versus
Rate of reimbursement per peacekeeper per month (United States dollars)
$1 131
Costs of contributing country that are not covered by rates of reimbursement

70. For the enabling units the calculation of the absorption factor implies:

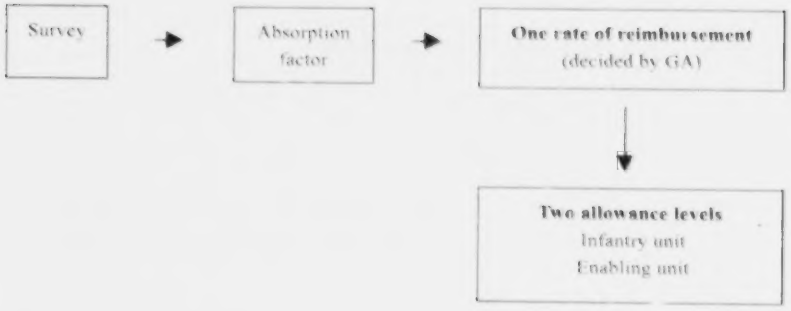
Figure 11
Absorption factor calculation for enabling unit


Average cost per peacekeeper per month (United States dollars)
Pay and allowances, including specialist pay
Predeployment medical
Travel
Personal clothing, gear and equipment
Personal weaponry
versus
Rate of reimbursement per peacekeeper per month (United States dollars)
$1 177
Costs of contributing country that are not covered by rates of reimbursement

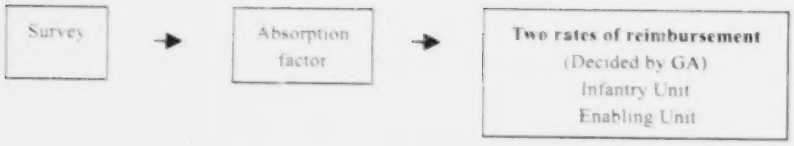
71. Figure 12 illustrates the proposed change in the payment structure of the rates of reimbursement.

Figure 12
Payment structure

Before



Proposed methodology



Phase four: reporting

72. In previous reviews, based on the level of average overall absorption and changes compared to each preceding review, the Secretary-General made his recommendations, as described in paragraph 5 of the present report.

73. The proposed methodology would change the previous practice. In the proposed methodology the emphasis would be on the provision of valid and reliable data on costs of providing troops to peacekeeping, describing cost trends and factors that contribute to the trends for each troop-contributing country and as an average for all troop-contributing countries.[14] In addition to the cost trends, the absorption factors for individual countries and average overall absorption across all countries would also be reported, including changes in absorption compared to the previous survey.

74. In the proposed methodology, the analysis and presentation of the data would not, however, yield a recommendation as to whether the data seems to warrant a change in the existing rates. This is partly due to the fact that there is no objective method to define whether a change — for example, an increase in the cost of 5 per cent on average compared to a previous survey — would warrant an increase in the rates of reimbursement. More importantly, the decision on the rates of reimbursement, and any adjustments thereto, is a prerogative of the Member States. The role of the Secretariat would be limited to reviewing the costs of contributing troops to peacekeeping and comparing the costs to the rates of reimbursement. The analysis of the data would aim at providing valid, reliable and comprehensive data on the basis of which Member States could make fully informed decisions on the rates of reimbursement.

III. Proposed methodology for daily allowance for troops

75. As described in paragraph 7 of the present report, the General Assembly also requested the Secretary-General to review the daily allowance, currently a payment of $1.28 that is made directly to troops deployed. The previous reviews have not considered that allowance, originally intended to cover incidental personal requirements, although the rate has remained unchanged since 1974.

76. In the absence of a methodology to carry out a review, a three-tiered approach to collect data on the rate is proposed. Data and views on the daily allowance would be collected, as part of the questionnaire presented in the addendum to the present report, in a questionnaire to force commanders in peacekeeping missions and in a separate questionnaire to randomly selected peacekeepers deployed to missions, also presented in the addendum.

77. The Secretariat would summarize the collected data from the above three surveys and report to the General Assembly its findings for further consideration.

IV. Actions to be taken by the General Assembly at its sixtieth session

78. **The actions to be taken by the General Assembly in connection with the methodology for the rates of reimbursement to troop-contributing countries and the daily allowance for troops are as follows:**

(a) **To approve the proposed methodology for the rates of reimbursement, including the proposed questionnaire;**

(b) **To approve of the proposed rate of exchange reference date for conversion of collected cost data from national currencies to United States dollars;**

(c) **To approve the conduct of the first survey in 2006 and proposed periodicity thereafter;**

(d) **To approve the proposed field questionnaires to collect data on the daily allowance for troops.**

Notes

[1] For previous reports of the Secretary-General on reviews of the rates of reimbursement see A/32/339, A/C.5/35/38, A/40/845, A/42/374, A/44/500, A/45/582, A/47/776, A/48/912, and A/54/763.

[2] Prior to the report of the Secretary-General on the 1984 survey (A/40/845), a concept of "cost covered" was used instead of the concept of "absorption factor".

[3] The report of the Advisory Committee on Administrative and Budgetary Questions on the 1996 review (A/54/859) pointed out that there appeared to be a number of inconsistencies in the data, making a comparative analysis difficult.

[4] The daily allowance was established by resolution 1122 (XI) of 26 November 1956 concerning administrative and financial arrangements for the first United Nations Emergency Force.

[5] See para. 8 of resolution 55/274, which states that the Secretary-General should submit, "taking into account the views expressed by Member States, a methodology for reimbursement of troop costs, covering troops and formed police units, and a questionnaire to be submitted to troop-contributing countries".

[6] In the present report the term "troop-contributing country" is used to denote countries that contribute troops and/or formed police units.

[7] In this report, "sample" means "a subset of a population".

[8] A rate of exchange at a given date is used instead of, for example, a moving average of exchange rates during the three-year survey period, because the cost data is also provided in terms of a given date. Use of the moving average of exchange rates would necessitate also the use of average cost data, which would be very complex and reduce the reliability of the data.

[9] See A/9822.

[10] Taken the 1996 respondents — assuming that the same respondents would have replied to a survey as at 31 December 2005 — and the troop strength as at 31 December 2005, the respondents would have covered 35 per cent of the troops on the ground.

[11] This problem has already been pointed out by the Advisory Committee on Administrative and Budgetary Questions (see A/45/801).

[12] As shown in table 1, a change in the rate of reimbursement for pay and allowances has always implied a similar increase for specialist pay. Furthermore, the rate for personal gear and equipment has not been revised since 1975, except in 2001 and 2002 when an ad hoc increase of 2 per cent, in two consecutive years, was made.

[13] As stated in paragraphs 43 and 46 of the present report, no rate of reimbursement for predeployment medical or travel expenses has been established by the General Assembly.

[14] The data of individual contributing countries would be classified, and strict confidentiality would be maintained at each stage of the survey process.

Annex

Matrix on guidance from the General Assembly versus the proposed methodology

Driving principles	*Phases*			
	Survey design	*Data collection*	*Data analysis*	*Reporting*
Transparency	√	√	√	√
Comprehensiveness	√		√	
Simplicity	√		√	
Portability		√		
Confirmed delivery/no double pay		√		
Financial control/audit		√		
Equity		√	√	

United Nations A/60/725/Add.1

General Assembly

Distr.: General
21 March 2006

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Sixtieth session
Agenda item 136
Administrative and budgetary aspects of the financing of the United Nations peacekeeping operations

Review of the methodology for rates of reimbursement to troop-contributing countries

Report of the Secretary-General

Addendum

The present addendum contains information supplementing that found in document A/60/725. It contains the proposed questionnaire sheets for the United Nations rates of reimbursement survey of troop-contributing countries and the glossary of terms used in the survey. The addendum also includes the proposed questionnaires for two field surveys: a questionnaire for force commanders of peacekeeping missions and a questionnaire for randomly selected peacekeepers on the daily allowance paid to troops.

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UNITED NATIONS RATES OF REIMBURSEMENT SURVEY OF TROOP-CONTRIBUTING COUNTRIES

200_

Peacekeeping Financing Division
Office of Programme Planning, Budget and Accounts
Department of Management

United Nations Headquarters
New York, NY 10017
USA

United Nations
HEADQUARTERS • SIEGE
Nations Unies
NEW YORK, NY 10017

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B Personal clothing, gear and equipment, including weaponry

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D Inland transportation (travel within home country)

E Daily allowance

Glossary of terms

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(dd/mm/yyyy)

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NEW YORK, NY 10017

CLEARANCE

Before returning the completed survey to the United Nations, please ensure its clearance by the most senior finance official in the Ministry of Defence.

CLEARED BY:

Name: _____

Title: _____

Office/department: _____

Signature: _____

Date (dd/mm/yy): _____

Country: _____

RATES OF REIMBURSEMENT SURVEY
SECTION A (i): PAY AND ALLOWANCES (TROOPS)

(Confidential upon disclosure)

INSTRUCTIONS

1. The purpose of this section, which is part of the rates of reimbursement survey, is to collect data on pay and allowances of your troops.

2. As applicable, please provide the number of personnel and ranks in a typical motorized infantry battalion and enabling unit — engineering (see glossary for definition), respectively, as they are organized in the current year in your home country. (Please note that this organization of a typical battalion or enabling unit does not necessarily depict the structure of your actual United Nations peacekeeping deployment.)

3. As applicable, please provide information for officers (such as General, Major, Captain) and non-officers (such as Warrant Officer, Sergeant and Private).

4. The lowest and highest salary for each rank should be given for officers and non-officers, only in terms of national currency. Please attach a copy of the latest approved pay scale (information as available to the public).

5. The allowances for officers and non-officers should be given, only in terms of national currency, as an average allowance for each rank. Please attach a copy of the latest approved allowance scale (information as available to the public).

6. If in any of the questions a field needs to be repeated the sign — " — should be used; if something is not applicable, *N.A.* should be indicated.

7. The name of your country should be indicated at the top of each page.

If you need any clarification regarding this section, please contact us by e-mail at PFDmailbox@UN.org.

IN CASE THE UNITED NATIONS NEEDS ANY CLARIFICATION REGARDING THE RESPONSES TO THIS SECTION OF THE SURVEY, INDICATE WHO SHOULD BE CONTACTED IN YOUR COUNTRY

Name: _____

Designation/post: _____

Phone: _____ Fax: _____

Format for phone and fax: (country code)-(city code)-(phone number)

E-mail: _____

Country: _____

1. Please indicate the **ranks (1)** and **number of personnel (2)** within each rank of your Army's MOTORIZED INFANTRY BATTALION as organized in your home country. Also indicate, in national currency, the **lowest basic monthly pay per person (3)** and the **highest basic monthly pay per person (4)** of each rank, as per the latest approved pay scale. If there is no range, mention the same pay in both the lowest basic pay and the highest basic pay categories. Also, please attach a copy of the latest approved pay scale, and indicate from which date these scales are in effect (dd/mm/yy) _____

1. OFFICER'S RANK	2. Number of personnel	3. Lowest basic monthly pay per person	4. Highest basic monthly pay per person

1. NON-OFFICER'S RANK	2. Number of personnel	3. Lowest basic monthly pay per person	4. Highest basic monthly pay per person

Country: _____

If needed, please provide additional information on question 1 or an explanation that would help us to interpret the figures in your responses in this question.

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(Survey continued on next page)

Country: _____

2. Please indicate the **ranks (1)** and **number of personnel (2)** within each rank of your Army's ENABLING UNIT — ENGINEERING as organized in your home country. Also indicate, in national currency, the **lowest basic monthly pay per person (3)** and the **highest basic monthly pay per person (4)** of each rank, as per the latest approved pay scale. If there is no range, mention the same pay in both the lowest basic pay and the highest basic pay categories. Also, please attach a copy of the latest approved pay scale, and indicate from which date these scales are in effect (dd/mm/yy) _____

1. OFFICER'S RANK	2. Number of personnel	3. Lowest basic monthly pay per person	4. Highest basic monthly pay per person

1. NON-OFFICER'S RANK	2. Number of troops	3. Lowest basic monthly pay per person	4. Highest basic monthly pay per person

Country: _____

If needed, please provide additional information on question 2 or an explanation that would help us to interpret the figures in your responses in this question.

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(Survey continued on next page)

Country: _____

3. Please indicate the **allowances** and the **ranks (1)** within the MOTORIZED INFANTRY BATTALION structure as defined in question 1. Also indicate, for each rank, the **number of entitled personnel (2)** within this battalion (please note that all ranks within the battalion might not be entitled to all allowances), and, in national currency, the **ave age monthly allowance per person (3)** as per the latest approved allowance scale. Please attach a copy of the latest approved allowance entitlements and indicate from which date these scales are in effect (dd/mm/yy) _____

1. OFFICER'S RANK	Overseas/foreign war allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK	Overseas/foreign war allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

If you have any other kinds of allowances, continue on next page.....

Country _____

1. OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

If you have any other kinds of allowances, continue on next page.....

Country: _____

1. OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

If you have any other kinds of allowances, continue on next page .....

Country: _____

1. OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

Country: _____

If needed, please provide additional information on question 3 or an explanation that would help us to interpret the figures in your responses in this question.

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(Survey continued on next page)

Country: _____

4. Please indicate the **allowances** and the **ranks (1)** within the ENABLING UNIT — ENGINEERING structure. Also indicate, for each rank, the **number of entitled personnel (2)** within this unit (please note that all ranks within the unit might not be entitled to all allowances), and, in national currency, the **average monthly allowance per person (3)** as per the latest approved allowance scale. Please attach a copy of the latest approved allowance entitlements and indicate from which date these scales are in effect (dd/mm/yy) _____.

1. OFFICER'S RANK	Overseas/foreign war allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK	Overseas/foreign war allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

If you have any other kinds of allowances, continue on next page.....

Country: _____

1. OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

If you have any other kinds of allowances, continue on next page.

Country _____

1. OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

If you have any other kinds of allowances, continue on next page

Country: _____

1. OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

Country: _____

If needed, please provide additional information on question 4 or an explanation that would help us to interpret the figures in your responses in this question.

THIS IS THE LAST PAGE OF THIS SECTION OF THE SURVEY

Country: _____

RATES OF REIMBURSEMENT SURVEY
SECTION A (ii): PAY AND ALLOWANCES (FORMED POLICE UNITS)

(Confidential upon disclosure)

INSTRUCTIONS

1. The purpose of this section, which is part of the rates of reimbursement survey, is to collect data on pay and allowances of your formed police units.
2. As applicable, please provide the number of personnel and ranks in formed police units (see glossary for definition) as they are organized in the current year in your home country. (Please note that this organization of a formed police unit does not necessarily depict the structure of your actual United Nations peacekeeping deployment.)
3. As applicable, please provide information for officers and non-officers.
4. The lowest and highest salary for each rank should be given for officers and non-officers in terms of national currency. Please attach a copy of the latest approved pay scale (information as available to public).
5. The allowances for officers and non-officers should be given only in terms of national currency, as an average allowance for each rank. Please attach a copy of the latest approved allowance scale (information as available to the public).
6. If in any of the questions a field needs to be repeated the sign — " — should be used; if something is not applicable, *N.A.* should be indicated.
7. The name of your country should be indicated at the top of each page.

If you need any clarification regarding this section, please contact us by e-mail at PFDmailbox@UN.org.

IN CASE THE UNITED NATIONS NEEDS ANY CLARIFICATION REGARDING THE RESPONSES TO THIS SECTION OF THE SURVEY, INDICATE WHO SHOULD BE CONTACTED IN YOUR COUNTRY

Name: _____

Designation/post: _____

Phone: _____ Fax: _____

Format for phone and fax: (country code)-(city code)-(phone number)

E-mail: _____

Country: _____

1. Please indicate the **ranks (1)** and **number of personnel (2)** within each rank of your FORMED POLICE UNITS. Also indicate, in national currency, the **lowest basic monthly pay per person (3)** and **highest basic monthly pay per person (4)** of each rank, as per the latest approved pay scale. If there is no range, mention the same pay in both lowest basic pay and highest basic pay categories. Also, please attach a copy of the latest approved pay scale, and indicate from which date these scales are in effect (dd/mm/yy) _____

1. OFFICER'S RANK LEVEL	2. Number of personnel	3. Lowest basic monthly pay per person	4. Highest basic monthly pay per person

1. NON-OFFICER'S RANK LEVEL	2. Number of personnel	3. Lowest basic monthly pay per person	4. Highest basic monthly pay per person

Country: _____

If needed, please provide additional information on question 1 or an explanation that would help us to interpret the figures in your responses in this question.

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(Survey continued on next page)

Country: _____

2. Please indicate the **allowances** and **ranks (1)** within the FORMED POLICE UNIT structure as defined in question 1. Also indicate, for each rank, the **number of entitled personnel (2)** within this unit (please note that all ranks within the unit might not be entitled to all allowances) and, in national currency, the **average monthly allowance per person (3)** as per the latest approved allowance scale. Please attach a copy of the latest approved allowance entitlements and indicate from which date these scales are in effect (dd/mm/yy) _____

1. OFFICER'S RANK LEVEL	Overseas/foreign war allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK LEVEL	Overseas/foreign war allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

If you have any other kinds of allowances, continue on next page

Country: _____

1. OFFICER S RANK LEVEL	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER S RANK LEVEL	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

If you have any other kinds of allowances, continue on next page

Country: _____

1. OFFICER'S RANK LEVEL	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK LEVEL	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

If you have any other kinds of allowances, continue on next page.....

Country: _____

1. OFFICER'S RANK LEVEL	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

1. NON-OFFICER'S RANK LEVEL	_____ allowance		_____ allowance	
	2. Number of entitled personnel	3. Average monthly allowance per person	2. Number of entitled personnel	3. Average monthly allowance per person

Country: _____

If needed, please provide additional information on question 2 or an explanation that would help us to interpret the figures in your responses in this question.

THIS IS THE LAST PAGE OF THIS SECTION OF THE SURVEY

Country: _____

RATES OF REIMBURSEMENT SURVEY
SECTION B: PERSONAL CLOTHING, GEAR AND EQUIPMENT, INCLUDING WEAPONRY

(Confidential upon disclosure)

INSTRUCTIONS

1. The purpose of this section, which is part of the rates of reimbursement survey, is to collect details on the cost of personal clothing, gear and equipment, including personal weaponry, to your national army.
2. Please provide the type and number of items of personal clothing, gear and equipment, including weaponry, that would be issued for a typical motorized infantry battalion if deployed to a peacekeeping mission in the current year.
3. Please provide information for items that may be issued to your troops for two deployment scenarios: summer conditions and winter conditions.
4. Please provide information for officers (such as General, Major, Captain) and non-officers (such as Warrant Officers, Sergeant and Private).
5. Please provide the cost of personal clothing, gear and equipment, including weaponry, in terms of national currency and based on the latest acquisition/purchase cost.
6. The name of your country should be indicated at the top of each page.

If you need any clarification regarding this section, please contact us by e-mail at PFDmailbox@UN.org.

IN CASE THE UNITED NATIONS NEEDS ANY CLARIFICATION REGARDING THE RESPONSES TO THIS SECTION OF THE SURVEY, INDICATE WHO SHOULD BE CONTACTED IN YOUR COUNTRY

Name: _____

Designation/post: _____

Phone: _____ Fax: _____

Format for phone and fax: (country code)-(city code)-(phone number)

E-mail: _____

Country: _____

1. Please complete the table below with the most current acquisition/purchase **cost per unit (4)**, **quantity per person (2)** and **serviceable life (3)** of those items that would be **issued** by your Government **to all ranks (1)** in your national army — both officers and non-officers — when deployed to both summer and winter conditions.

PERSONAL CLOTHING

	SUMMER CONDITIONS			WINTER CONDITIONS		
1. ITEMS ISSUED TO ALL RANKS	2. Quantity *(per person)*	3. Serviceable life *(in months)*	4. Cost per unit *(in your currency)*	2. Quantity *(per person)*	3. Serviceable life *(in months)*	4. Cost per unit *(in your currency)*
Belt, waist						
Belt, webbing						
Boots, desert						
Boots, combat						
Boots, rubber						
Brassard						
Coat						
Gloves						
Gloves, protective						
Gloves, work						
Gowns, work						
Insoles						
Jacket						
Jacket, police						
Jacket, rain						
Liner, trouser						
Long johns						
Overalls						
Overcoat						
Pocket handkerchief						
Trousers, lightweight						
Pullover						
Raincoat						
Robe, bath						

Continued on next page.....

Country: _____

	SUMMER CONDITIONS			WINTER CONDITIONS		
1. ITEMS ISSUED TO ALL RANKS	2. Quantity *(per person)*	3. Serviceable life *(in months)*	4. Cost per unit *(in your currency)*	2. Quantity *(per person)*	3. Serviceable life *(in months)*	4. Cost per unit *(in your currency)*
Robe, work						
Sandals						
Shirt, long-sleeved						
Shirt, special						
Shoes, dress						
Shoes, sport/running						
Shorts						
Socks						
Socks, long						
Socks, short						
Sports clothing						
Suspenders						
Sweater						
Sweatsuit						
Tie						
Undershirt						
Underwear						
Uniform, combat, lightweight						
Uniform, pullover						
Uniform, combat (set)						
Uniform, dress (set)						
Uniform (set)						
Vest						

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(Survey continued on next page)

Country:

2. Please complete the table below with the most current acquisition/purchase **cost per unit (4)**, **quantity per person (2)** and **serviceable life (3)** of items that would be **issued** by your Government **to all ranks (1)** in your national army — both officers and non-officers.

PERSONAL GEAR

1. ITEMS ISSUED TO ALL RANKS	2. Quantity *(per person)*	3. Serviceable life *(in months)*	4. Cost per unit *(in your currency)*
Bag, canvas			
Blanket			
Goggles			
Helmet, combat			
Helmet, pads			
Holster			
Pistol belt			
Sewing kit			
Suitcase			
Tags, ID			
Vest, fragmentation			
Vest, survival/life preserver			

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(Survey continued on next page)

Country: _____

3. Please complete the table below with the most current acquisition/purchase **cost per unit (4)**, **quantity per person (2)** and **serviceable life (3)** of items that would be **issued** by your Government **to all ranks (1)** in your national army — both officers and non-officers.

PERSONAL EQUIPMENT

1. ITEMS ISSUED TO ALL RANKS	2. Quantity (per person)	3. Serviceable life (in months)	4. Cost per unit (in your currency)
Bag, travelling			
Bag, other			
Bullet, pistol			
Bullet, rifle			
Bullet, other			
Canteen, water			
Cleaning brush			
Compass			
Dining kit			
Drinking mug			
Entrenching tool			
Flashlight/torch			
Gun, pistol			
Gun, rifle			
Gun, submachine			
Gun, other			
Hearing protection			
Knife, combat			
Knife, pocket			
Machete			
Magazines/cartridges			
Survival kit (whistle, mirror)			
Towel, bath			
Towel, hand			
Water treatment kit			
Whistle			

Country

4 Are there any **other items** that would be **issued to all ranks** (troops and formed police units) **(1)** that were not mentioned in previous tables? If YES, please fill in the table below with the most current acquisition/purchase **cost per unit (4)**, **quantity per person (2)** and **serviceable life (3)** of those items. This information will be used to assess the comprehensiveness of the list of items included in questions 1-3.

PERSONAL CLOTHING

	SUMMER CONDITIONS			WINTER CONDITIONS		
1. OTHER ITEMS ISSUED TO ALL RANKS	2. Quantity (per person)	3. Serviceable life (in months)	4. Cost per unit (in your currency)	2. Quantity (per person)	3. Serviceable life (in months)	4. Cost per unit (in your currency)

PERSONAL GEAR

1. OTHER ITEMS ISSUED TO ALL RANKS	2. Quantity (per person)	3. Serviceable life (in months)	4. Cost per unit (in your currency)

Country: _____

PERSONAL EQUIPMENT

1. OTHER ITEMS ISSUED TO ALL RANKS	2. Quantity (per person)	3. Serviceable (Y/N)	4. Could you add anything?

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(*Survey continued on next page*)

Country: _____

5. Are there any **additional/other items** that would be **issued only to officers** (troops and formed police units) (1) which were not mentioned in previous tables? If YES, please fill in the table below with the most current acquisition/purchase **cost per unit (4)**, **quantity per person (2)** and **serviceable life (3)** of that item. This information will be used to assess the comprehensiveness of the list of items included in questions 1-3.

PERSONAL CLOTHING

	SUMMER CONDITIONS			WINTER CONDITIONS		
1. ITEMS ISSUED ONLY TO OFFICERS	2. Quantity (per person)	3. Serviceable life (in months)	4. Cost per unit (in your currency)	2. Quantity (per person)	3. Serviceable life (in months)	4. Cost per unit (in your currency)

PERSONAL GEAR

1. ITEMS ISSUED ONLY TO OFFICERS	2. Quantity issued (per person)	3. Serviceable life (in months)	4. Cost per unit (in your currency)

Section 6: Female clothing, gear and equipment, including weaponry

Country: _____

PERSONAL EQUIPMENT

1. ITEMS ISSUED ONLY TO OFFICERS	2. Quantity *(per person)*	3. Serviceable life *(in months)*	4. Cost per unit *(in your currency)*

THIS IS THE LAST PAGE OF THIS SECTION OF THE SURVEY

Country: _____

RATES OF REIMBURSEMENT SURVEY
SECTION C: PREDEPLOYMENT MEDICAL (PRIOR TO DEPLOYMENT TO A PEACEKEEPING MISSION)

(Confidential upon disclosure)

INSTRUCTIONS

1. The purpose of this section, which is part of the rates of reimbursement survey, is to collect details of medical costs of your national army.

2. Please provide the type and number of medical tests, examinations and vaccinations per person assuming a typical motorized infantry battalion being deployed to a peacekeeping mission in the current year.

3. Please provide the medical costs in terms of national currency, and based on the latest acquisition/purchase cost. All costs/prices should be stated per person only.

4. In the questions with a box for your response, a cross (☒) should be indicated for the chosen option.

5. The name of your country should be indicated at the top of each page.

If you need any clarification regarding this section, please contact us by e-mail at PFDmailbox@ .un.org.

IN CASE THE UNITED NATIONS NEEDS ANY CLARIFICATION REGARDING THE RESPONSES TO THIS SECTION OF THE SURVEY, INDICATE WHO SHOULD BE CONTACTED IN YOUR COUNTRY

Name: _____

Designation/post: _____

Phone: _____ Fax: _____

Format for phone and fax: (country code)-(city code)-(phone number)

E-mail: _____

Country: _____

LABORATORY TEST

1. Assuming you would deploy a typical motorized infantry battalion to a peacekeeping mission in the current year, please indicate which of the following laboratory tests would be performed on soldiers to ensure their fitness for deployment to a United Nations peacekeeping mission. *Please insert a cross (☒) in all the boxes that apply.*

BLOOD:

☐ Blood sedimentation rate ☐ Differential count ☐ Erythrocytes
☐ Haematocrit ☐ Hemoglobin ☐ Leucocytes

BLOOD CHEMISTRY:

☐ Cholesterol ☐ Sugar ☐ Urea or creatinine
☐ Uric acid

☐ **ECG/EKG (*ELECTROCARDIOGRAM*)**

SEROLOGICAL:

☐ HIV ☐ Syphilis

☐ **STOOL EXAMINATION**

URINE:

☐ Albumin sugar ☐ Microscopic

2. Please provide the most current **cost per person (2)** of having the **applicable laboratory tests (1)**, as indicated in question 1, performed on your soldiers prior to their deployment to a United Nations peacekeeping mission. Please state the cost only in your national currency.

Indicate from which date these costs are valid _____ *(dd/mm/yy)*

1. Laboratory tests *(only those applicable)*	2. Cost per person *(in your national currency)*
Blood	
Blood chemistry	
ECG/EKG	
Serological	
Stool examination	
Urine	

Country: _____

X-RAYS

3. Assuming you would deploy a typical motorized infantry battalion to a peacekeeping mission in the current year, please indicate which of the following X-rays would be performed on soldiers prior to their deployment to a United Nations peacekeeping mission. *Please insert a cross (☒) in all the boxes that apply.*

☐ **CHEST X-RAY**

DENTAL X-RAY

☐ Bite-wing X-rays ☐ Occlusal X-rays ☐ Panoramic X-ray (panorex)

☐ Periapical X-rays

☐ **OTHER X-RAY**

a) _____ b) _____ c) _____

4. Please provide the most current **cost per person (2)** of having the **applicable X-rays (1)**, as indicated in question 3, performed on your soldiers prior to their deployment to a United Nations peacekeeping mission. Please state the cost only in your national currency.

Indicate from which date these costs are valid (dd/mm/yy) _____

1. X-rays *(only those applicable)*	2. Cost per person *(in your national currency)*
Chest X-ray	
Dental X-ray	
Other X-ray	
a)	
b)	
c)	

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(Survey continued on next page)

Country: _____

VACCINATIONS

5. Assuming you would deploy a typical motorized infantry battalion to a peacekeeping mission in the current year, please indicate which of the following vaccinations *(which may include one or more shots)* your soldiers would receive prior to their deployment to a United Nations peacekeeping mission. *Please insert a cross (☒) in all the boxes that apply.*

☐ Hepatitis A ☐ Hepatitis B ☐ Meningococcal

☐ Typhoid ☐ Influenza (seasonal)

6. Please provide the most recent acquisition/purchase **price per shot (3)** and **number of shots per person (2)** of the **applicable vaccinations (1)**, as indicated in question 6. Please state the cost only in your national currency.

Indicate from which date these costs are valid (dd/mm/yy) _____

1. Vaccinations *(only those applicable)*	2. Number of shots per person	3. Price per shot *(in your national currency)*
Hepatitis A		
Hepatitis B		
Influenza (seasonal)		
Meningococcal		
Typhoid		

7. By what means does your army track the vaccination records of its soldiers? *Please insert a cross (☒) in the appropriate box.*

☐ Government records ☐ Card/booklet issued to individual soldiers

☐ If any other means, please explain: _____

THIS IS THE LAST PAGE OF THIS SECTION OF THE SURVEY

Country: _____

RATES OF REIMBURSEMENT SURVEY
SECTION D: INLAND TRANSPORTATION (TRAVEL WITHIN HOME COUNTRY)

(Confidential upon disclosure)

INSTRUCTIONS

1. The purpose of this section, which is part of the rates of reimbursement survey, is to collect details of travel costs of your national army within your home country.

2. Please indicate the mode and distance of travel to the point of embarkation (see glossary for definition) before deployment and from the point of disembarkation (see glossary for definition) upon returning from the peacekeeping mission for your typical motorized infantry battalion in the current year.

3. The points of embarkation and disembarkation used in the memorandum of understanding between your country and the United Nations should be used as reference.

4. The cost of travel should be given in terms of your national currency and be based on the latest acquisition cost/purchase price.

5. In the questions with a box for your response, a cross (☒) should be indicated for the chosen option.

6. The name of your country should be indicated at the top of each page.

If you need any clarification regarding this section, please contact us by e-mail at PFDmailbox@UN.org

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IN CASE THE UNITED NATIONS NEEDS ANY CLARIFICATION REGARDING THE RESPONSES TO THIS SECTION OF THE SURVEY, INDICATE WHO SHOULD BE CONTACTED IN YOUR COUNTRY.

Name: _____

Designation/post: _____

Phone: _____ Fax: _____

Format for phone and fax: (country code)-(city code)-(phone number)

E-mail: _____

Country: _____

1. Please indicate the point of embarkation for your troops before being deployed to United Nations peacekeeping missions: _____

2. Please indicate, when your troops are travelling from their respective home base to the embarkation city for deployment to a United Nations peacekeeping mission, how often do they typically use the following modes of transportation? *Please insert a cross (☒) in the boxes that apply.*

AIRCRAFT	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
BUS	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
TRUCK	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
RAIL/TRAIN	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
BOAT/FERRY	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
COMBINATION				
_____				
_____	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
_____				

3. Please indicate the distance the troops typically travel from their home base to the embarkation city before being deployed to a United Nations peacekeeping mission. *Please insert a cross (☒) in all the boxes that apply.*

AIRCRAFT

☐ 0-250 km	☐ 251-350 km	☐ 351-500 km	☐ 501-800 km
☐ 801-1000 km	☐ 1001-1500 km	☐ 1501-2000 km	☐ More than 2000 km

BUS

☐ 0-100 km	☐ 101-250 km	☐ 251-350 km	☐ 351-500 km
☐ 501-800 km	☐ 801-1000 km	☐ 1001-1500 km	☐ More than 1500 km

TRUCK

☐ 0-100 km	☐ 101-250 km	☐ 251-350 km	☐ 351-500 km
☐ 501-800 km	☐ 801-1000 km	☐ 1001-1500 km	☐ More than 1500 km

Country: _____

RAIL/TRAIN

☐ 0-100 km ☐ 101-250 km ☐ 251-350 km ☐ 351-500 km

☐ 501-800 km ☐ 801-1000 km ☐ 1001-1500 km ☐ More than 1500 km

BOAT/FERRY

☐ 0-100 km ☐ 101-250 km ☐ 251-350 km ☐ 351-500 km

☐ 501-800 km ☐ 801-1000 km ☐ 1001-1500 km ☐ More than 1500 km

4. Please indicate the ***average cost for one soldier*** to be transported from his/her home base to the point of embarkation before being deployed to a United Nations peacekeeping mission. *Please also explain how you derive the average cost for one soldier with reference to your responses provided in questions 2 and 3. (Please state the cost only in national currency.)*

_____

Please explain: _____

5. Do your troops use the same mode of transport to their home base upon returning from a United Nations peacekeeping mission? *Please insert a cross (☒) in the appropriate box.*

☐ Yes ☐ No

If yes, please skip questions 6-10.

Section D: Inland transportation (travel within home country)

Country: _____

6. Please indicate the point of disembarkation for your troops before being deployed to United Nations peacekeeping missions: _____

7. When your troops are travelling to their respective home base from the disembarkation city upon returning from a United Nations peacekeeping mission, how often do they typically use the following modes of transportation? *Please insert a cross (☒) in all the boxes that apply.*

AIRCRAFT	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
BUS	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
TRUCK	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
RAIL/TRAIN	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
BOAT/FERRY	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
COMBINATION				
_____	☐ Always	☐ Frequently	☐ Sometimes	☐ Never
_____				

8. Please indicate the distance the troops typically travel to their respective home base from the disembarkation city upon returning from a United Nations peacekeeping mission. *Please insert a cross (☒) in all the boxes that apply.*

AIRCRAFT

☐ 0-250 km ☐ 251-350 km ☐ 351-500 km ☐ 501-800 km

☐ 801-1000 km ☐ 1001-1500 km ☐ 1501-2000 km ☐ More than 2000 km

BUS

☐ 0-100 km ☐ 101-250 km ☐ 251-350 km ☐ 351-500 km

☐ 501-800 km ☐ 801-1000 km ☐ 1001-1500 km ☐ More than 1500 km

TRUCK

☐ 0-100 km ☐ 101-250 km ☐ 251-350 km ☐ 351-500 km

☐ 501-800 km ☐ 801-1000 km ☐ 1001-1500 km ☐ More than 1500 km

Section D: Inland transportation (travel within home country)

Country: _____

RAIL/TRAIN

☐ 0-100 km ☐ 101-250 km ☐ 251-350 km ☐ 351-500 km

☐ 501-800 km ☐ 801-1000 km ☐ 1001-1500 km ☐ More than 1500 km

BOAT/FERRY

☐ 0-100 km ☐ 101-250 km ☐ 251-350 km ☐ 351-500 km

☐ 501-800 km ☐ 801-1000 km ☐ 1001-1500 km ☐ More than 1500 km

9. Please indicate the ***average cost for one soldier*** to be transported from the point of disembarkation to his/her home base upon returning from a United Nations peacekeeping mission. *Please also explain how you derive the average cost for one soldier with reference to your responses provided in questions 7 and 8. Please also explain how you derive the average cost for one soldier. (Please state the cost only in national currency.)*

_____

Please explain: _____

THIS IS THE LAST PAGE OF THE SURVEY

Country: _____

RATES OF REIMBURSEMENT SURVEY
SECTION E: DAILY ALLOWANCE

(Confidential upon disclosure)

INSTRUCTIONS

1. This section solicits your views on the "daily allowance" paid directly by the United Nations to your national army while in the peacekeeping missions.

2. The name of your country should be indicated at the top of each page.

If you need any clarification regarding this section, please contact us by e-mail at PFDmailbox@UN.org

IN CASE THE UNITED NATIONS NEEDS ANY CLARIFICATION REGARDING THE RESPONSES TO THIS SECTION OF THE SURVEY, INDICATE WHO SHOULD BE CONTACTED IN YOUR COUNTRY.

Name: _____

Designation/post: _____

Phone: _____ Fax: _____

Format for phone and fax: (country code)-(city code)-(phone number)

E-mail: _____

1. In 1954, the United Nations started implementing the "daily allowance" — currently $1.28 per day — paid to individual peacekeepers. What are your views on the daily allowance?

2. Please state which personal essential **items** (1), in your opinion, should be fully or partially covered by the United Nations daily allowance to the peacekeeping forces. Please provide **justification for the inclusion of items** (2). Please note that these items should not be covered by any other sources of funding, e.g. ratio of reimbursement for peacekeepers, peacekeeping mission budgets, troop-contributing countries own budgets.

1. Items	2. Justification for the inclusion of items

If you require space for additional items, please continue on the next page.

Country: _____

1. Items	2. Justification for the inclusion of items

Country: _____

3. Please state which personal essential items you already provide to your soldiers on peacekeeping duty or national duty. Please indicate the **items** (1), **quantity issued per soldier** (2) and **frequency of issuance** (3) of that item.

1. Items	2. Quantity issued per soldier	3. Frequency of issuance

THIS IS THE LAST PAGE OF THIS SECTION OF THE SURVEY

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NEW YORK, NY 10017

If you have any further comments regarding this survey in general or any specific section *(mention section name)*, **please comment** in the lines provided. Your comments will be considered in order to **improve future surveys.**

Please explain:

RATES OF REIMBURSEMENT SURVEY

GLOSSARY OF TERMS

Acquisition cost. The cost of goods or services after refundments, for incentives, discounts or clearing costs but before any sales tax.

Allowance. Normally a cash amount paid by an employer at regular intervals as part of a compensation package for entitlement, such as cash allowances for hazardous duty field or combat pay allowances, uniform or kit allowances, reimbursement, housing, dependants' or transportation allowance.

Basic monthly pay. The total amount of basic pay received by a soldier over the course of one month in a calendar year. The part of compensation paid at regular intervals to a soldier as basic salary. This usually appears in the current published salary scales or ranges for your military but sometimes varies depending on the number of years of service or classification of a job. Basic pay is typically the core compensation excluding allowances and other forms of regular payments.

Battalion. A military unit or cohesion of organization that is typically composed of 750 to 1 100 officers and soldiers.

Blood sedimentation rate. A test that measures how quickly red blood cells (erythrocytes) settle in a test tube in one hour.

Blood work. A test that examines the protein in the blood.

Cholesterol. A sterol (a combination steroid and alcohol) and a lipid found in the cell membranes of all body tissues, and transported in the blood plasma of all humans.

Daily allowance. A daily flat rate *per diems* paid for a soldier's basic subsistence while deployed.

Dental care. Diagnosis, prevention and treatment of diseases of the teeth, gums and related structures of the mouth, including the repair or replacement of defective teeth.

Disembarkation area. A general locality where assigned troops are unloaded from a ship or aircraft.

EKG. A diagnostic test that analyses the electrical activity of the heart (also known as an electrocardiogram).

Embarkation area. A general locality where assigned forces are assembled, prepared and loaded into ships and/or aircraft in preparation for deployment.

Enabling unit. See Engineering unit.

Engineering unit. A unit that practices the knowledge, tools and techniques of engineering in combat. A combat engineering unit uses the tools and techniques of engineering under combat conditions, and may perform any of a variety of tasks, including bridge and road construction, laying landmines and detecting and clearing hazards.

Entitlement. A right due to an individual.

Erythrocyte. A cell that contains haemoglobin and can carry oxygen to the body. (Also called a red blood cell.) The reddish colour is due to the haemoglobin.

Formed police units. Government organizations charged with the responsibility of maintaining law and order.

Haematocrit. Measures of the proportion of blood volume that is occupied by red blood cells.

Hemoglobin. The iron-containing oxygen-transport metalloprotein in the red cells of the blood in mammals and other animals.

Hepatitis A. A highly contagious liver infection caused by the hepatitis A virus. Although not usually as serious as other types of viral hepatitis, hepatitis A causes inflammation that affects the liver's ability to function.

Hepatitis B. A serious liver infection caused by the hepatitis B virus. For some people the infection becomes chronic, leading to liver failure, liver cancer or cirrhosis — a condition that can result in permanent scarring of the liver.

Highest salary. The highest attainable salary within a specified salary grade or pay range for a particular rank or allowance. The attainment of the maximum salary should be in the context of a normal career progression and does not represent a one-time payment for, e.g., long service.

HIV/AIDS. Human immunodeficiency virus-acquired immunodeficiency syndrome, a chronic medical condition.

Influenza. Influenza, or "flu", is an infection of the respiratory tract that can affect millions of people every year. It is highly contagious and occurs mainly in the late autumn, winter or early spring. Influenza is spread from person to person through mists or sprays of infectious respiratory secretions released through coughing and sneezing.

Inland transportation. Any means of moving individuals from one location to another within the home country whether by aeroplane, bus, truck, rail or boat/ferry.

Laboratory test. Medical procedure that involves testing a sample of blood, urine or other bodily substance. Tests can help determine a diagnosis, plan a treatment, check to see if a treatment is working or monitor the course of a disease over time.

Leucocytes. Cells that form a component of the blood and help to defend the body against infectious disease and foreign materials as part of the immune system.

Lowest pay. The lowest attainable salary within a specified salary grade or pay range for a particular rank or allowance.

Memorandum of understanding. Document defining the expectations, terms and conditions of the working relationship between two parties.

Meningococcus. A bacterium causing infection, including inflammation of the membranes covering the brain and spinal cord (meningococcal meningitis) or a severe blood infection (meningococcaemia).

Military personnel. Officers and other enlisted members of military services.

Monthly pay scale by rank. A pay scale that outlines the basic monthly pay for soldiers by rank for fixed amounts or in minimum-maximum pay ranges. This type of pay scale may sometimes be further modified on the basis of characteristics such as years of military service, time in grade, age, number of dependants or occupational speciality.

Motorized infantry battalion. Infantry battalion that has trucks or other wheeled, unarmoured transport as an integral part of its organization.

National army. Military, or, more specifically, all of its land forces. Within a national army, armies are formations composed of several corps.

National currency. A country's unit of exchange issued by the Government or central bank whose value is the basis for trade.

Non-commissioned officer. An enlisted member of the armed forces, such as a corporal, sergeant or petty officer, appointed to a rank conferring leadership over other enlisted personnel.

Non-officer. Junior management of the military.

Officer. Any person in the armed services who holds a position of authority or command.

Pay range. The range of pay rates or salary from minimum to maximum established for a pay grade or allowance. Typically used to set soldiers' compensation.

Pay. Money given in exchange for goods or services.

Peacekeeping. Helping countries torn by conflict to create conditions for sustainable peace.

Per diem. Latin for "per day", often used when referring to daily employee expenses or reimbursements.

Point of assembly. A place where troops or equipment in transit are assembled and processed, such as before a military operation.

Purchase price. The contract price established for the goods or services on a specific purchase order.

Rank. System of grading seniority and command within a military organization. Officers are senior to enlisted soldiers. Various commissioned officers are the top rank, followed by warrant officers. Staff non-commissioned officers are senior to non-commissioned officers and their junior soldiers. (See also *officer* and *non-commission officer*.)

Salary. A payment made at regular intervals, usually weekly, biweekly or monthly, which is compensation for work performed.

Soldier. A person who has enlisted with or has been conscripted into the armed forces of a sovereign country and has undergone training and received equipment to defend that country or its interests. In most countries, the term "soldier" is broadly defined as people who serve in the ground forces or naval or air forces (the "army").

Syphilis. A sexually transmitted disease that is caused by a spirochaete bacterium, *Treponema pallidum*. Syphilis has many alternative names, such as Miss Siff, the Pox (or greatpox, to distinguish it from smallpox) and, historically, lues.

Troops. Military personnel, soldiers, collectively.

Typhoid. A contagious infection of the intestines that affects the whole body. It is caused by a bacteria called *Salmonella typhi* that is found in the stool of infected persons.

Typical. Exhibiting the qualities or characteristics that identify a group or kind or category.

Vaccination. Inoculation of a substance (vaccine) into the body for the purpose of producing active immunity against a disease.

X-ray. A form of ionizing radiation used by medical and dental professionals to image some internal bodily structures.

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Nations Unies
NEW YORK, NY 10017

FIELD SURVEY OF FORCE COMMANDER: DAILY ALLOWANCE

200_

Peacekeeping Financing Division
Office of Programme Planning, Budget and Accounts
Department of Management

United Nations Headquarters
New York, NY 10017
USA

FIELD SURVEY OF FORCE COMMANDER: DAILY ALLOWANCE

(Confidential upon disclosure)

INSTRUCTIONS

1. This questionnaire solicits your views on the "daily allowance" paid directly by the United Nations to troops serving in the peacekeeping missions.

If you need any clarification regarding this section, please contact us by e-mail at PFDmailbox@UN.org

IN CASE THE UNITED NATIONS NEEDS ANY CLARIFICATION REGARDING THE RESPONSES TO THIS SECTION OF THE SURVEY, INDICATE WHO SHOULD BE CONTACTED IN YOUR COUNTRY.

Name: _____

Designation/post: _____

Phone: _____ Fax _____

Format for phone and fax: (country code)-(city code)-(phone number)

E-mail: _____

1. Please state the personal essential **items (1)** and **quantity bought per month (2)** by a soldier in your mission area with the daily allowance provided by the United Nations.

1. Items	2. Quantity bought per month

2. What **items (1)** and their **required quantity (2)** do you think should be covered under the daily allowance? Please provide **justification for the inclusion of items (3)**. *Please note that these items should not be covered by any other sources of funding, e.g., rates of reimbursement for peacekeepers, peacekeeping mission budgets or your country's own budgets.*

1. Items	2. Required quantity	3. Justification for the inclusion of items

3. Do you have any other recommendations regarding the current daily allowance?

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United Nations Nations Unies
HEADQUARTERS - SIEGE NEW YORK, NY 10017

FIELD SURVEY OF INDIVIDUAL SOLDIERS: DAILY ALLOWANCE

200_

Peacekeeping Financing Division
Office of Programme Planning, Budget and Accounts
Department of Management

United Nations Headquarters
New York, NY 10017
USA

FIELD SURVEY OF INDIVIDUAL SOLDIERS: DAILY ALLOWANCE

(Confidential upon disclosure)

INSTRUCTIONS

1. This questionnaire solicits your views on the "daily allowance" paid directly to you by the United Nations while you are serving in peacekeeping missions.

If you need any clarification regarding this section, please contact us by e-mail at PFDmailbox@UN.org

IN CASE THE UNITED NATIONS NEEDS ANY CLARIFICATION REGARDING THE RESPONSES TO THIS SECTION OF THE SURVEY, INDICATE WHO SHOULD BE CONTACTED IN YOUR COUNTRY

Name: _____

Designation/post: _____

Phone: _____ Fax: _____

Format for phone and fax: (country code)-(city code)-(phone number)

E-mail: _____

1. Please state the personal essential **items (1)** and **quantity bought per month (2)** by you in your mission area with the daily allowance provided by the United Nations.

1. Items	2. Quantity bought per month

2. What **items (1)** and their **required quantity (2)** do you think should be covered under the daily allowance? Please provide **justification for the inclusion of items (3)**. *Please note that these items should not be covered by any other sources of funding, e.g., rates of reimbursement for peacekeepers, peacekeeping mission budgets or your country's own budgets.*

1. Items	2. Required quantity	3. Justification for the inclusion of items

3. Do you have any other recommendations regarding the current daily allowance?

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